

Ronald Harvey School

Development Society Meeting

Minutes

Monday, February 24th, 2025 following the school council meeting

Ronald Harvey School Library

1. Call Meeting to Order at 7:47 pm by Jackie
 - Attendance
 - i. Parents: Jackie Bennett, Erin Chessor, Alex le Riche, Kelsey Lockert, Brandy Mitchell, Rob Sauvé, Heather Ferguson, Kirsten Levebure,
 - ii. Staff: Principal Matthew Tripp, Teacher Kylie Dryer
 - iii. Other:
 - Quorum **has/** has not been met as per the bylaws.
2. Approval of the January 20, 2025 Development Society Meeting Minutes:
 - Motion to Approve: Alex
 - Seconded by:
 - i. In Favour: Rob
 - ii. Opposed: none
3. Additions to today's Development Society Meeting Agenda:
 - New business to be brought forward by Kylie Dryer - concession for Elementary District Track Meeting
4. Review and Approval of today's (February 24th,2025) Development Society Meeting Agenda:
 - Motion to Approve: Alex
 - Seconded by:
 - i. In Favour: Kelsey
 - ii. Opposed: none
5. Financial Report: Treasurer - **Denee** Away - Jackie to report
 - See Appendix A for the report.
 - Bank Balances as of February 23, 2025
 - i. TD Account \$21,400.31
 - ii. AGLC \$30,185.86
 - iii. TOTAL: \$46,867.67
 - Money still to be deposited is Purdys \$3,431.80 and \$374 from kiwi nursery fundraiser.
 - Money still to be withdrawn are bussing (\$1630.13) from skate day and the lunch contribution (\$500) from our staff appreciation.
 - \$50 was spent on a used filing cabinet that has a lock and key. The cabinet is in our storage area and money will be locked in there from now on instead of in the office cabinet.
6. Administration
 - Pink Shirt Day - Feb 26th sales
 - i. This was a successful run despite quick turnaround times. \$189.20 was raised and the shirts look great

- Should we have another round of selling spirit wear? If so, what month?
 - i. decision was made to discuss this in March
- School Start has reached out in regards to the ordering of school supplies for the 2025/2026 school year.
 - i. Motion was made by Jackie to approve moving forward with School Start for the 2025-2026 school year. All approve.

7. Development Society Goals:

- Playground
 - i. Big thanks to the Chair of the playground committee - **Jillian MacDonald**
 - ii. If approved to move forward with the potential then talks with the family and the Ben Stelter foundation would be the next step
 - Trustee Rouse and Principal Tripp said that there is the possibility to move forward with naming the Playground in honour of the “Ben Stelter Foundation” as there are rules around memorials for specific students in the division
 - iii. Potential name ideas of playground could be “Ben Stelter Memorial Playground” ideas
 - Designed to welcome and support children of all abilities
 - Helping children develop skills to play together more independently
 - A universally designed, sensory-rich environment that enables children to develop physically, socially and emotionally.
 - iv. Approval needed of maximum \$75,000 spending for completion of the lower pod playground.
 - Time frame from now until completion of playground in 2026.
 - Balance never lower than \$10,000 in the general account.
 - Accounting/budgeting spreadsheet to be updated and available for review at every meeting.

Motion to Approve:
 Secoded by: Rob

 - In Favour: Kelsey
 - Opposed: none
 - v. Grant applications
 - vi. Sponsorship levels -
 - Gold \$5,000
 - Silver \$2,500
 - Bronze \$1,000
 - vii. Next meeting with the city is March 4th at 9:30am at Servus Place
 - viii. Playground vendors
- School Wish List
 - i. \$15/student to provide to teachers to help pay for classroom supplies. PAID
 - ii. Bussing for school skate day on February 14th,2025 in the amount of \$1,630.13 PAID
 - iii. Staff appreciation lunch of \$500 PAID
 - iv. Sleds were ordered but have not arrived due to some shipping confusion - we do not know how much they spend yet

8. Fundraisers

- Thanks to **Katie** for setting up all these hot lunches. Last year was just over \$6,800

Healthy Hunger Hot Lunch - over \$5,000 earned so far. Earnings could be over \$10,000 for the year at this pace.

- Thanks to **Brandy** for organizing treat day. Treat day of each month has been a good success. Close to \$1,000 earned so far. Next one March 14th. Volunteers for March Treat Day?
- Thanks to **Kelsey** and **Kirsten** for organizing all the amazing fundraisers.
 - i. West Coast Seeds
 - this profited ~\$1200
 - ii. CO-OP GCs closes on March 3rd
 - iii. Mothers Day
 - Growing Smiles and Chocolescious planned for Mother's Day
 - iv. Fathers Day
- Thanks to **Heather** for chairing the Spring Fling Dance (renamed the "Harvey Hop" for this year).
 - i. Date - April 11th
 - ii. Time - 5:30-8:30 pm
 - iii. Heather will set up Eventbrite. There is the option to purchase an extra family pass as a donation, if it does not get used by a family money will go to the Playground
 - iv. DJ is booked, same as the Halloween Dance
 - v. April 2nd Deadline for raffle basket donations. Thanks to **Erin C** for making up those posters to be distributed with the newsletter.
 - Kinder - Coffee Break
 - Gr 1 - Family Night Out
 - Gr 2 - In the Garden
 - Gr 3 - Family Night In
 - Gr 4 - BBQ time
 - Gr 5 - Me Time
 - Gr 6 - Drink Time
 - Staff - Lotto
- Date for year end BBQ so that Kona Ice can be booked early. Date set for Friday, June 13th

9. AGLC

- Raffle licenses will be required for the 50/50 at the Spring Dance and the year end BBQ.

10. Insurance

- WE OFFICIALLY HAVE INSURANCE!!!!!!! PAID and everything :)
- D&O (\$2,000,000) and Commercial General Liability Insurance (\$2,000,000) coverage until January 21st,2026.

11. New Business

- There is an opportunity for a school council to take on running the concession at the Elementary District Track Meet at Fowler on June 20/23/24 this year. Potential for huge profit if we can find the volunteers for it. Can choose hours of operation and decide what to sell. Can be as complex or simple as we like.
- After discussion we agreed it would be a good opportunity, motion made to approve this initiative: Jackie
- Seconded: Kelsey
 - i. In Favour: all

- ii. Opposed: none
- Discuss details in March

12. Meeting Adjournment at 8:45

- Motion made to Adjourn: Jackie
- Seconded:
 - i. In Favour: Alex
 - ii. Opposed: none

NEXT MEETING

Monday, March 17th , 2025 following the School Council Meeting

Appendix A - Treasurer's Report