

Ronald Harvey School

Development Society Meeting Minutes

Ronald Harvey School Library

November 18, 2024 Following School Council Meeting

1. Meeting called to order at 7:49pm by Jackie
2. In attendance: Amanda Ansah, Jackie Bennett, Brandi Buell, Kylie Dryer (teacher), Heather Ferguson, Kelly Hauptman (vice-principal), Alex le Riche, Kirsten Lefebvre, Kelsey Lockert, Sarah Logan, Brandy Mitchell, Denée Reansbury, Kristi Rouse, Rob Sauvé, Kira Stewart and Matt Tripp (principal).
3. Amanda motions approval of the October 21, 2024, Development Society minutes, as amended. Seconded by Kira. All in favour.
4. Additions to the agenda: Grants
5. Kylie motions approval of the November 18, 2024, Development Society Meeting Agenda. Seconded by Kira. All in favour.
6. Financial Report (Treasurer)
 - a. Bank Balances as of March 2024:
 - i. TD account \$16,718.66
 - ii. Casino account: \$29,606.70
 - iii. Total \$46,325.36
7. Administration
 - a. Fundraising Association Membership forms to be filled out. Please indicate on the forms if you are a director.
 - b. The Development Society was awarded a Capital Power Volunteer Grant in the sum of \$1,000. Kevin Turner's name was on the cheque. Thank you card in the office.

- c. \$25 donation given to society from Bear Paw Fundraiser. Thank you card written to family of 4/5 C student.
 - d. Skip the Depot available for families to donate their bottles.
 - e. What's app for volunteering.
8. Bylaws were not changed properly when filed in 2022. Changes include:
- a. As advise by AGLC, Part 8 (F) the clause needs to be changed to (3A.2b.ii) from (4.A.2.bii) part 4 is auditing. Also on page 6 Part 9 (B) I and Part 9(C) need to be changed to a 3 from a 4.
 - b. Wherever it says chair or co-chair must be replaced with President and vice president for consistent officer titles throughout the bylaws.
 - c. Kira motions repeal of the last bylaws, seconded by Denée. All in favour.
 - d. Heather motions approval of the new bylaws, seconded by Kira. All in favour.
9. Development Society Goals:
- a. Co-chairs for the playground committee are Jillian MacDonald and Tarah Lazowski.
 - b. Meeting with Matt from the City school playground redevelopment. Matt explained most schools do their playground in phases because each phase you are eligible to apply for the grants below, therefore, maximizing the money you receive. 2 grants available through the city: 1. COSA Community Capital Grant - \$100,000 per project and due for review April 2025. Eligible to receive this grant once every 2 years; providing conditions are met. 2. CFEP Funding (Small) community facility enhancement program - \$125,000, applications for this are 1/3 yearly.
 - c. In person meeting with Matt and Dean McMullen on November 21st.
 - d. A playground inspector came out again to evaluate the lifecycle of our current playground. Results will be given at the November 21st meeting.
 - e. Meeting with Brad from park works at the school on November 28th to go over needs and wants and options of doing to the playground in phases.

- f. **To discuss at January meeting: potential of having swing and teeter totter park as phase one; swings replaced, and more inclusive. Then the further away park be phase 2.**
- g. Research on sponsorships and the planning process of “Pave the Way” to the Ronald Harvey Elementary School Playground. Tiered pricing for bricks sized 4” x 8” then next, 8” x 8” up to 12” x 12”. Still waiting on the cost for these bricks and the costs to get them engraved.

10. Give Backs

- a. Teachers – as approved at last meeting, teacher appreciation lunch next month
- b. Administration/custodial/bus drivers appreciation gifts last week of April. To be discussed at March meeting. Jackie will put on March agenda.
- c. School wish list
 - i. \$15/student to teachers for supplies. PAID

11. Fundraisers

- a. Healthy Hunger Hot Lunch – Amazing volunteers for every Thursday.
- b. First treat day was first Friday of November. Earned \$380.40. Profit of \$1.51 per bag. Thanks to Brandy and her mom group for bagging all the candy.
- c. Bear Tracks pick up was November 7th and 8th. 3 buckets still to be picked up. Profit of \$1,073.12 minus pizza lunch that Miss Sneddon’s class won. **Maybe consider this as every other year fundraiser.**
- d. Halloween dance netted \$3,143.76. Great feedback! Fun had by all!
- e. Spirit wear cut off was November 15th. People loved the new owl design. \$3,600 in sales. \$660 profit.
- f. Christmas Purdy’s in full swing. Cut off November 30th. Delivery December 11th.
- g. Kiwi Nursery cut off November 30th. All orders to be picked up by December 8th.
- h. Denée and husband to purchase left over chocolate, chips and candies.
- i. Fundraising Committee: Kirsten and Kelsey. January 16-Feb. 6 West Coast Seed Fundraiser. Completed online. Delivered beginning to mid March. Will bring forth Easter, Mother’s Day and Father’s Day ideas at January meeting.

12. AGLC: Jackie sent in paperwork to finish up the raffle licence #707342. Need to have 50/50 rules and regulations more apparent and have the proper equipment will help with that. Jackie motions approval of 150 to purchase aa 50/50 raffle turning barrel. Seconded by Heather. All in favour. Society voted yes to have 50/50 draws at both Christmas concerts. Jackie will get license and create volunteer list.

13. Insurance: Marsh \$1,023.00, but hard to get in touch with and awful to deal with. Grandin Insurance (local company) \$1,795.00 with good customer service. **To revisit at the next meeting.**

14. Jackie makes a motion to adjourn the meeting at 8:46 pm. Seconded by Heather. All in favour.

Next meeting: Monday, January 20, 2025 following school council

Minutes recorded by Amanda Ansah

Signature