

Ronald Harvey School

Development Society Meeting Minutes

Ronald Harvey School Library

Monday, October 21, 2024

1. Meeting called to order at 8:39 pm by Erin Nawrist
2. In attendance: Amanda Ansah, Naomi Auber, Jackie Bennett, Brandi Buell, Erin Chessor, Kylie Dryer (teacher), Heather Ferguson, Tarah Lazowski, Alex le Riche, Kirsten Lefebvre, Kelsey Lockert, Villian MacDonald, Brandy Mitchell, Denée Reansbury, Rob Sauv , Kira Stewart and Matt Tripp (principal). Quorum has been met.
3. Amanda motions approval of the September 18, 2023, Development Society AGM minutes. Seconded by Jackie. All in favour.
4. Adding Spirit wear to the agenda.
5. Erin motions approval the agenda as amended. Seconded by Kira. All in favour.
6. Financial Report (Treasurer)
 - a. Bank Balances as of October 16, 2024:
 - i. TD account \$10,190.03
 - ii. AGLC \$23,946.57
 - iii. Total \$39,136.60
 - iv. Den e motions approval to create a separate column labeled “Year-round expenses”. Seconded by Rob. All in favour.
 - v. We will keep a float of \$150 at the school instead of continually depositing and withdrawing.
 - b. See appendix A for report.
7. Development Society Goals:

- a. Playground: Brad Todd from Parkworks came to consult on our new playground. Gave a rough budget and working square footage last year to admin. Suggests we get a committee running; call Brad once organized. Start marketing to the school population. Begin fundraising (grant writing, etc). Make a wish list; put the catalogues he left in front of students and have them circle the equipment they like. Jackie asked for a playground chair, no one stepped forward, therefore she will collect names of those who wish to participate.
 - b. Give backs:
 - i. Staff Appreciation: Erin motions approval of a \$500 budget for lunch during the December 2nd PD. Denée seconds. All in favour.
 - c. Volunteers: Erin N to discuss with Christine Misner about Spirit Wear for volunteers.
 - d. Inventory and storage solutions: Erin N would like to make plans to move shed. Sue says 4 people + dollies could move. Meg would like it moved this week, if possible.
8. School wish lists:
- a. \$15/student provided to teachers to assist with classroom supplies. PAID
9. Fundraisers:
- a. Healthy Hunger Lunch every second Thursday. Pizza and Popcorn every other Thursday.
 - b. First Friday of the month will be "Treat Day". Will create 1 bag per student (508). Brandy to organize. Thank you!
 - c. Bear Tracks – Deadline to order is October 22nd; will likely extend. 2 day pick up. Need to arrange pick up from warehouse.
 - d. Halloween Dance: Chaired by Heather Ferguson. Heather motions approval of a \$1600 budget for the dance. Kira seconded All in favour. Requesting access to the gym last period. Okayed by admin.

- e. Purdy's Christmas Chocolate: Sign up complete. Catalogues to go home November 8th. Ordering link up and running. Will sell from November 12 – November 30th. Delivery the week of December 9-13.
 - f. Fundraising committee - Kirsten and Kelsey have created a 5-page document of possible fundraisers. Will create a poinsettia Fundraiser with Kiwi Nurseries. Will work on a spring fundraiser with West Coast seeds.
 - g. Spirit Wear: Kylie to spearhead this fundraiser. Jackie will set up a "What's App" for those helping. Black and red hoodies, black t-shirts, open for 2 weeks, with a return date before Christmas. Could we have try-ons? Option for names on sleeve? Kylie will ask about patches. Could have extras ordered to have on-hand for gifts/prizes throughout the year. COST: Hoodie-32/40+5, crew – 25/30+5, t-shirt – 15/20+5, toque – 23/30, pants – 30/40+5.
10. AGLC: Names of new executive have been changed with AGLC. Raffle license for 50/50 at dance complete
11. Insurance: TABLED TO NEXT MEETING
12. Jackie makes a motion to adjourn the meeting at 8:58 pm. Seconded by Kira. All in favour.

Next meeting: Monday, November 18, 2023

Minutes recorded by Amanda Ansah

Signature