

# Ronald Harvey School

## School Council Annual General Meeting Minutes

Ronald Harvey School Library

September 18, 2023, 7:00pm

1. Meeting called to order at 7:00 pm by Meghan Rennick
2. In attendance: Sue Anderson (principal), Amanda Ansah, Marci Bertsch, Kirsten Brown-Smith, Erin Chessor, Kylie Dryer, Conan Ford, Kelly Hauptman (vice-principal), Kelsey Hunden, Erin Nawrot, Katie O'Reilly and Meghan Rennick.
3. Round table introductions.
4. Elections: Mrs. Anderson announced the nominations and voting process of the School Council and Development Society's elected positions of this year's School Council.
  - a. Erin N nominates herself for position of president.
  - b. Kelsey nominates herself for position of vice-president.
  - c. Jackie nominates herself for position of treasurer.
  - d. Amanda nominates herself for position of secretary.
  - e. Meghan, Erin C, Ryan, Kristen, Katie and Marci nominate themselves for position of director.

As there was only one nomination per position Sue Anderson called for nominations of all positions three times, all positions voted as a whole. All in favour.

5. **Remainder of meeting chaired by Erin N.** Meghan motions approval of School Council minutes from May 15, 2023. Erin C seconded. All in favour.
6. Kirsten motions approval of the September 18, 2023 school council meeting agenda. Seconded by Kylie. All in favour.
7. Welcome and orientation. Erin N reviewed legislation and regulations (ex. Majority of council must be comprised of parents/guardians). Quick synopsis of Alberta School

Council Association. School council bylaws should be reviewed yearly. We will continue to govern by representation as opposed to town hall. Meeting will be the third Monday of the month at 7:00 pm with the exceptions of December and June. Reminder that discussions will pertain to situations and not persons.

8. Erin N would like council to create a three-year plan to set goals and expectations. A School Council Plan Committee will be formed.
9. Erin N has Ronald Harvey School Council join the ASCA task force. Survey questions will be sent to board members via email.

10. Reports:

- a. Administration report (Sue Anderson and Kelly Hauptman)
  - i. Theme for the new school year is "All Are Welcome."
  - ii. We're growing! Currently 488 students enrolled. 3 x Kindergarten, 2 x grade 1, 2 x grade 2, 1 x grades 2/3/4, 2 x grade 3, 2 x grade 4, 1 x grades 4/5, 2 x grade 5, 3 x grade 6, and 2 x BASC (behaviour academic support class). 14 new staff (52 total).
  - iii. September 21 Terry Fox/Ben Stelter run. Begins 1:15pm. September 25-29 Carmen Lible working with the grade 5's and 6's. September 29 Orange Shirt Day. October 2, no school. October 4, Early out. October 5, picture day.
  - iv. Lots of P. D. sessions for teachers supporting the new curriculum. Learnalberta.ca parents can view the new curriculum.

b. Teacher's Report

- i. Erin N would like to invite a different teacher to every council meeting where they will give an update on what's happening in their class. Email sent out with request from council with support from administration.

11. Discussion: parent expectations. None brought forward.

12. Communications:

- a. Newsletter:
  - i. Meghan and Erin C will work on the newsletter.

- ii. Erin N would like the newsletter ready for review one week before the 1<sup>st</sup> of the month.
- b. Website:
  - i. Approved meeting minutes (in PDF format) to be emailed to Kylie Dryer to be posted to the School Council portion of the school website.
  - ii. School website has been revamped. There is a blog/recent news spot on the website that council and fundraising may use; send information to Kylie. Kylie would like to add the council newsletter to the website. There is a Google Calendar on the website with all important dates for the school year.
- c. Email/Google drive
  - i. The school board has provided school councils district wide their own emails. These emails offer better protection than the Gmail currently being used. Erin N would like to switch current emails to the district issued email.
  - ii. There is a form on the ASCA website that can be used to get permission from parents/guardians to join School Council email list. They “opt in” to receive emails from council and fundraising. Erin N would like to send the form out to our parent/guardian population. Sue Anderson agrees.
- d. Social Media
  - i. How do we want to control (add, delete) admins on the Parent Facebook page?
  - ii. Helpful for reminders such as fundraisers, special days, hot lunch and volunteer opportunities.

13. New business

- a. None

14. Kirsten motions adjournment of meeting at 8:15 pm. Seconded by Erin C.

**Next meeting Monday, October 16, 2023**