

Ronald Harvey School

Development Society Meeting Minutes

Ronald Harvey School Library

September 18, 2023

1. Meeting called to order at 8:15 pm by Erin Nawrist
2. In attendance: Sue Anderson (principal), Amanda Ansah, Marci Bertsch, Kirsten Brown-Smith, Erin Chessor, Kylie Dryer, Conan Ford, Kelly Hauptman (vice-principal), Kelsey Hunden, Erin Nawrist, Katie O'Reilly and Meghan Rennick.
3. Erin C motions approval of the May 15, 2023 Development Society minutes. Seconded by Erin N All in favour.
4. Kirsten motions approval of the September 18, 2023 Development Society Meeting Agenda. Seconded by Katie. All in favour.
5. Financial Report (Treasurer)
 - a. Bank Balances as of September 13, 2023:
 - i. TD account \$20,146.73
 - ii. AGLC \$5,900.00
 - iii. Total \$26,046.73
 - b. Jackie would like council to set budgets for school asks, expenses for ASCA Conference attendance, give backs, year end celebration, and school society asks. This will help with planning for the school year.
6. Development Society Goals:
 - a. Playground: a committee will be formed and will update society at monthly meetings. Nichole from the City of St. Albert will attend Society's next meeting to discuss the playground.
 - b. Staff appreciation.
 - c. Volunteers: Erin N would like Spirit Wear that identifies volunteers at events.

- d. Inventory and storage solutions: Society has been gifted a shed from the hockey program. Shed needs to be moved to the garden from its current location. Erin N, Katie and Marci will organize and inventory council/fundraising supplies before being placed in new shed.

7. School wish lists:

- a. Mr. Wichen is organizing an All-Student skate on December 13th. Mrs. Kelly will be bringing students from grade 2 to grade 6 to the Winspear to enjoy a performance. Both teachers would like funds towards busing. Erin N makes a motion that the RH Development Society provide up to \$4,000 towards busing for the event. Kirsten seconds. All in favour.
- b. Erin N makes a motion that RH Development Society provide \$15/student (488 x \$15 = \$7,320) towards supplies and or field trip costs. Kirsten seconds. All in favour.
- c. Kylie suggested clip boards so students can sit and work in the garden. Erin N makes a motion to provide \$300 to purchase clip boards. Kirsten seconds. All in favour.

8. Fundraisers:

- a. Popcorn day Early out Wednesday of every month. \$2/bag. Begins October 4, 2023.
- b. Healthy Hunger Lunch every Tuesday. Katie managing this fundraiser.
- c. Haunted Garden: Meaghan to spearhead. Looking for committee members. Erin N will organize a "What's App" group. Erin N makes a motion to budget the Haunted Garden with \$1,750. Seconded by Kirsten. All in favour.
- d. Bear Tracks Ice Melt: Erin N to make initial contact. Order forms to include phone numbers.
- e. Spirit Wear: need to engage with Christine Thompson regarding Spirit Wear. Maybe new items? Would like no minimums.
- f. Purdy's Christmas Chocolate: Amanda to organize. Meghan will forward information.

9. St. Albert Century Casino: December 26-27, 2023. Erin N to create a WhatsApp group.
10. Insurance: Jackie looking into various companies for the best deal.
11. Erin N makes a motion to adjourn the meeting at 8:54 pm. Seconded by Kirsten.

Next meeting: Monday, October 16, 2023

Minutes recorded by Amanda Ansah

Signature