

Ronald Harvey School

Development Society Meeting

Agenda

Monday, May 15, 2023 following the school council meeting

1. Call Meeting to Order at 7:27 pm by Meghan
 - **Quorum has/** has not been met as per the bylaws.
2. Approval of the April 24, 2023 Development Society Meeting Minutes:
 - Motion to Approve: Erin F
 - Seconded by: Camela
 - i. **APPROVED/** NOT APPROVED
3. Additions to today's Development Society Meeting Agenda:
 - Hot Dog days vs. Healthy Hunger - Parent inquiry
4. Approval of today's (May 15, 2023) Development Society Meeting Agenda:
 - Motion to Approve: Erin C
 - Seconded by: Camela
 - i. **APPROVED/** NOT APPROVED
5. Reports:
 - President - Meghan Rennick
 - i. Review of correspondence / mail, if any:
 - nil
 - Treasurer - Jackie Bennet
 - i. Report - In Appendices
 - Appendix A - Current Treasurer's Report
 - School Administration - Sue Anderson
 - i. absent
 - AGLC Representative (Erin Nawrot)
 - i. Upcoming Casino - December 26-27, 2023!!!!
 - "Signup.com" suggested to be used to manage volunteering
6. New Business:
 - Playground
 - i. Set up a meeting with City of St. Albert contact to discuss playground
 - ~~○ Bus Driver Appreciation Day - May 1 (Erin C)~~
 - ~~i. Erin N made the motion to purchase 10 Tim Hortons gift cards, each valued at \$5 for the 10 bus drivers of Ronald Harvey.~~
 - ii. **Approved** by majority support **COMPLETE**
7. Old Business:
 - Outstanding school wish list items from 2021/22
 - ~~i. \$15 per child for teachers discretionary spending in their classroom. Similar to last year = \$6390~~ **COMPLETE - approved September 19, 2022**

~~ii. Artist in residency (Rooney and Punyi) ask of \$5000 and the will cover the remainder. Tentatively **approved** when earned. Jackie to issue cheque in the amount of \$5000. **COMPLETE - approved January 2023**~~

iii. \$1000 reserve fund

~~iv. Addition: RHTV System~~

- ~~Erin Nawrot made a motion to spend up to \$2000 to replace/ upgrade the RHTV system.~~

a. COMPLETE - approved January 23

○ Staff appreciation Gifts

~~i. Administrative Professionals Day - April 26~~

- ~~2 Admin Professional Staff and 2 Custodial Staff to be recognized~~

~~a. Kelsey H. made a motion to spend \$400 to allow Erin C. to purchase gifts for this, seconded by Erin F and approved by majority~~

~~i. **COMPLETE** - they look fantastic!~~

~~ii. Donna is currently on leave, bring one to her when she returns. Give one to Monica, who is filling in for Donna.~~

~~ii. Bus Driver Appreciation Day - May 1 (Erin C)~~

- ~~Erin N made the motion to purchase 10 Tim Hortons gift cards, each valued at \$5 for the 10 bus drivers of Ronald Harvey.~~

- ~~**Approved by majority support**~~

a. COMPLETE Bus drivers were very appreciative

8. Fundraisers

○ Hot Lunch Program (Healthy Hunger) - Erin Nawrot & Katie O'Reilly

i. May 16 - Jack's Burger Shack and Booster Juice

ii. May 30 - Mucho Burrito and Booster Juice

iii. June 13 - Taste of the Ukraine and Booster Juice

iv. June 20 - DQ and Booster Juice

○ Popcorn Days

i. June 7, 2023 is the next popcorn day \$2

○ School Garden

i. FIX THE SHED/ REPLACE THE SHED

- Jackie has the general info
- She is going to find out more specific information such as
 - a. Are they built on Pressure treated skids?
 - b. What sort of foundation is required?
 - c. Do they offer delivery?

ii. Engage more volunteers:

- Schedule posts on the facebook page (Actioned to Erin Nawrot)
 - a. Large group right before school starts
 - b. Large group in the spring
 - c. Weekly in the spring, summer and fall

- i. Biweekly - Weed and Feed
 - iii. Apply through the city for the environmental initiative grant through the City of Albert (Actioned to Erin Nawrot)
 - iv. Ask to administration
- Mother's Day - Erin Nawrot (debrief) - **COMPLETE**
 - i. Evergreen Nursery Plant Sale
 - ii. \$558.90 profit
 - iii. Plants looked great!
- Father's Day
 - i. Wilhauk - Beef Jerky
 - Easy to facilitate. Order forms are online.
 - ii. Bird Seed Cylinders
 - Monica Ellison's (Filling in for Donna in the office) company
- End of Year Celebration - June 23, 2023, 5-7
 - By Donation
 - ii. BBQ from district - Kelly
 - iii. Chef's - Kelly and another staff member
 - iv. Yard Games - Kelly
 - v. Dunk Tank - Meg and Jackie
 - vi. Eventbrite - Meg
 - vii. Bake Sale/ Ice cream truck - Erin F
 - viii. Face Painters - Camela and Erin F
 - ix. Music - Kelly
 - x. Food - Camela and Tash
 - xi. Erin Finlayson makes a motion to set the budget for the the end of year celebration BBQ at \$3000
 - Seconded by Erin C - **APPROVED by majority**
- Back to School Movie Night - Friday, September 15, 2023
 - i. Screen
 - ii. Concession
- Spirit Wear
 - i.

9. Meeting Adjournment 8:33pm

- Motion made to Adjourn: Erin N
- Seconded: Erin C

AGM and NEXT MEETING

Monday, September 18, 2023 following the School Council Meeting

Appendix A - Treasurer's Report

Treasurer Report - May, 2023			
Opening Balance (August 31, 2022) - General Account			11,234.23
Fundraisers	Revenue	Expenses	Net
September Movie Night	1,339.75	609.36	730.39
Popcorn (Oct \$586.85, Nov \$409.25, Dec \$547.55, Feb \$557.70, Mar \$588.65, Apr \$518.75)	3,208.75	2,325.00	883.75
Bottle Return	241.05		241.05
Healthy Hunger (Sept \$884.35, Oct \$494.40, Nov \$788.65, Dec \$355.88, Jan \$419.55, Feb \$790.54, Mar \$474.03)	4,206.40		4,206.40
Halloween (eventbrite \$2218.00, \$10.05 Cash from concession)	2,728.05	1,158.40	1,569.65
Bear Tracks (941 of buckets sold - \$35 from bounced cheque - \$680.62 swag/rewards)	28,230.00	16,155.06	12,074.94
Pointsetta Fundraiser	333.46		333.46
Spirit Wear	540.03		540.03
Valentines Cotton candy	893.10	708.75	184.35
Valentines Market	300.00		300.00
Spring Fling Dance (Expenses - Food \$530.62, DJ \$650, Balloons \$350, Décor \$156.44, Supplies \$76.30 Revenue Concession - \$1,092.65)	1,092.65	1,763.36	- 670.71
Mothers Day Fundraiser - \$558.90 (waiting on cheque)			-
			-
			-
		Fundraisers Total	20,393.31
Distributions	Revenue	Expenses	Net
Teacher Appreciation (Cheque 1179)		423.00	- 423.00
\$15/student (field trips and supplies) (cheque 1178)		6,390.00	- 6,390.00
More Cheques		143.10	- 143.10
Staff Appreciation Lunch (Cheque 1189)		542.88	- 542.88
Artist in Residency (cheque 1191)		5,000.00	- 5,000.00
Kindness Week Staff Gifts (cheque 1193)		543.90	- 543.90
New TV equipment for RH TV (Cheque 1195)		2,000.00	- 2,000.00
Admin/Custodial Appreciation day gifts (cheq 0005)		400.00	- 400.00
Bus driver Appreciation (Cheque 0008)		50.00	- 50.00
Insurance		144.56	- 144.56
Bank Fees (\$1.95 per month)		17.55	- 17.55
		Distributions Total	- 15,654.99
Current Balance - General Account			15,972.55
Current Balance - Casino Account			5,900.00
50/50 Christmas Concert			\$1,450
Raffle Baskets - Spring Fling (deposited on April 18th)			\$2,620
West Jet Raffle			\$1,830
Cheques still to be withdrawn (#1184 \$83.96, #1185 \$82.48) from halloween event, (#0003 \$70.28, #0001 \$156.44, #0002 \$460.34 spring fling, #0008 \$500.00)		(\$903.50)	
Cheques/Money still to be deposited - taco bell healthy hunger \$324.24, May popcorn, mothers day \$558.90			883.14 and popcorn
Difference between what is in the account to our records		166.45	