

Ronald Harvey School

Development Society Meeting

Minutes

Tuesday, February 21, 2023 following the school council meeting

1. Call Meeting to Order at 7:36pm by Kelsey
 - o **Quorum has/** has not been met as per the bylaws.
2. Approval of the January 23, 2023 Development Society Meeting Minutes:
 - o Motion to Approve: Erin F
 - o Seconded by: Dawn
 - i. **APPROVED/** NOT APPROVED
3. Additions to today's Development Society Meeting Agenda:
 - o Propose new date for the Spring Fling Dance - April 14, 2023
 - i. Motion Carried
4. Approval of today's (February 21, 2023) Development Society Meeting Agenda:
 - o Motion to Approve: Erin C
 - o Seconded by: Erin F
 - i. **APPROVED/** NOT APPROVED
5. Reports:
 - o President - Meghan Rennick (Absent)
 - i. Review of correspondence / mail, if any:
 - Hunter from the Oilers?
 - a. Sue recommends next year. Maybe align with Hockey Hooky for next year.
 - o Treasurer - Jackie Bennet
 - i. Report - In Appendices
 - Appendix A - Current Treasurer's Report
 - Appendix B - Projected End of Year Report
 - o School Administration (Sue Anderson)
 - i. nil
 - o AGLC Representative (Erin Nawrot)
 - i. Updated Contact List
 - ii. Submitted Financial Form for December 50/50
 - iii. Upcoming Casino - awaiting instruction in May
6. New Business:
 - o [Field Agent Canada](#) - Erin Nawrot
 - i. Info sheet in Appendix C
7. Old Business:
 - o Outstanding school wish list items from 2021/22

- i. ~~—\$15 per child for teachers discretionary spending in their classroom. Similar to last year = \$6390~~ **COMPLETE - approved September 19, 2022**
- ii. ~~—Artist in residency (Rooney and Punyi) ask of \$5000 and the will cover the remainder—Tentatively approved when earned. Jackie to issue cheque in the amount of \$5000.~~ **COMPLETE - approved January 2023**
- iii. \$1000 reserve fund
- iv. ~~—Addition: RHTV System~~
 - ~~—Erin Nawrot made a motion to spend up to \$2000 to replace/ upgrade the RHTV system.~~
 - a. **VOTED: Majority approved January 23, 2023 -COMPLETE**

- Teacher appreciation Gifts
 - i. Is there anything upcoming we can earmark funds?
 - Administrative Professionals Day - **April 26**
 - a. 2 Staff
 - Custodial Staff
 - a. 2 Staff

8. Fundraisers

- Hot Lunch Program (Healthy Hunger) - Erin Nawrot & Katie O'Reilly
 - i. February 21, 2023 - Subway and Booster Juice
 - ii. March 7, 2023 - Cora and Booster Juice
- Popcorn Days
 - i. March 1, 2023 is the next popcorn day - Making profit
 - Move to March 8 as the vendor will be unavailable on the 1st
- School Garden
 - i. FIX THE SHED/ REPLACE THE SHED
 - ii. Engage more volunteers:
 - Schedule posts on the facebook page (Actioned to Erin Nawrot)
 - a. Large group right before school starts
 - b. Large group in the spring
 - c. Weekly in the spring, summer and fall
 - iii. Apply through the city for the environmental initiative grant through the City of Albert (Actioned to Erin Nawrot)
- Valentine's
 - i. Cotton Candy Bags
 - Was great for the kids
 - Next year's limit is 2 per person.
- Spring Fling Dance
 - i. Spring fling - April 21 (6:00-9:00)
 - WhatApps Group - Erin (Complete)
 - a. Ask classes to contribute donations and then sort into baskets that we raffle off. 10 Baskets. Announce March. Have the donations by March 23 - Erin Finlayson
 - i. KG - Coffee Break

- ii. Grade 1 - Family Night Out
 - iii. Grade 2 - In the Garden
 - iv. Grade 3 - Family Night In
 - v. Grade 4 - Beach Day
 - vi. Grade 5 - Me Time
 - vii. Grade 6 - Booze Bundle
 - viii. Lottery Tickets and Alcohol
 - ix. Candy Basket is being Donated
 - b. Entertainment (DJ - school paying for it) - Dawn
 - i. Kelly looking into it!
 - c. Fog machines/ Photo Booth (with tripod) - Jackie
 - i. Sue looking into it!
 - d. Decorations - Meghan
 - e. Concession - Christine & Erin
 - Budget (est \$1620)
 - a. DJ - \$400
 - b. Decorations - \$600
 - c. Food - \$300
 - d. Photo Booth/ Photo Prop - \$200
 - e. Fog Machine - \$85
 - f. Disco Ball - \$35
 - Erin Nawrot made a motion to set the budget for the Spring Fling Dance at \$1650.
 - a. Seconded by Erin F
 - b. Approved by majority
 - GLOW Dance Idea was brought up for future dances
- Pink Shirt Day - Christine
 - i. Pink shirt sales
 - There are 2 options.
 - There is a flyer that Christine will post on the facebook group.
 - \$5 for each sale will be donated to charity
 - a. Sue mentioned the Ben Stelter Fund. **Approved by majority**
- Easter/ Spring - Meghan
 - i. Purdy's
 - Opened Today
- Mother's Day - Erin Nawrot
 - i. Plants/ baskets will be offered by Evergreen Greenhouse, which is the same vendor we used on healthy hunger for the Poinsettias.

9. Meeting Adjournment 8:15pm

- Motion made to Adjourn: Erin
- Seconded:

NEXT MEETING March 20, 2023 following the School Council Meeting

Appendix A - Treasurer's Report

Treasurer Report - February, 2023

Treasurer Report - February, 2023			
Opening Balance (August 31, 2022) - General Account			11,234.23
Fundraisers	Revenue	Expenses	Net
September Movie Night	1,339.75	609.36	730.39
Popcorn (Oct \$586.85, Nov \$409.25, Dec \$547.55, Feb \$557.70)	2,101.35	1,300.00	801.35
Bottle Return	241.05		241.05
Healthy Hunger (Sept \$884.35, Oct \$494.40, Nov \$788.65, Dec \$355.88))	2,523.28		2,523.28
Halloween (eventbrite \$2218.00, 510.05 Cash from concession)	2,728.05	1,158.40	1,569.65
Bear Tracks (941 of buckets sold - \$35 from bounced cheque - \$680.62 swag/rewards)	28,230.00	16,155.06	12,074.94
Pointsetta Fundraiser	333.46		333.46
Spirit Wear	540.03		540.03
Valentines Cotton candy		708.75	- 708.75
			-
			-
Cheques still to be deposited (#1184 \$83.96, #1185 \$82.48, #1190 \$42.32, #1186 \$481.44)			-
			-
			-
		Fundraisers Total	18,105.40
Distributions	Revenue	Expenses	Net
Teacher Appreciation (Cheque 1179)		423.00	- 423.00
\$15/student (field trips and supplies) (cheque 1178)		6,390.00	- 6,390.00
More Cheques		143.10	- 143.10
Staff Appreciation Lunch (Cheque 1189)		542.88	- 542.88
Artist in Residency (cheque 1191)		5,000.00	- 5,000.00
Kindness Week Staff Gifts (cheque 1193)		543.90	- 543.90
New TV equipment for RH TV (Cheque 1195)		2,000.00	- 2,000.00
			-
Insurance		144.56	- 144.56
Bank Fees (\$1.95 per month)		11.70	- 11.70
		Distributions Total	15,199.14
Current Balance - General Account			14,140.49
Opening Balance (August 31, 2022) - Casino Account			-
Fundraisers	Revenue	Expenses	Net
50/50 Christmas Concert	1450		\$1,450
Distributions	Revenue	Expenses	Net
Current Balance - Casino Account			1,450.00
Current balance \$14,830.69 - \$690.20 of cheques still to be withdrawn	\$14,140.49	Difference	0

We're excited to announce the launch of



We know that fundraising for groups can be tough in a post-covid world. That's why we're launching Field Agent for Good! Anybody can raise money while out shopping for groceries, going through the drive thru for a coffee or even while sitting at home on the couch! Use the information package provided to help your members get signed up so they can start earning!



Step One

Visit www.fieldagentcanada.com/for-good & fill in the form. We'll then send you helpful tools to get started with your group.

Step Two

You let your club members know that when they download the Field Agent app and complete tasks they can earn money, which they can then direct to your organization.



Step Three

Group members complete simple tasks, such as taking a photo of their Costco receipt, taking a picture of in store display or providing their opinion.

Step Four

When your group members are ready to cash out they provide your organization's email address used for online banking and the e-transfer is sent directly to you

