

Ronald Harvey School

Development Society Meeting

Minutes

Monday, April 24, 2023 following the school council meeting

1. Call Meeting to Order at 7:35 pm by Kelsey
 - **Quorum has/** has not been met as per the bylaws.
2. Approval of the March 20, 2023 Development Society Meeting Minutes:
 - Motion to Approve: Erin C
 - Seconded by: Erin F
 - i. **APPROVED/** NOT APPROVED
3. Additions to today's Development Society Meeting Agenda:
 - Playground upgrades (Jackie B)
 - Bus Driver Appreciation Day - May 1 (Erin C)
4. Approval of today's (April 24, 2023) Development Society Meeting Agenda:
 - Motion to Approve: Erin C
 - Seconded by: Erin F
 - i. **APPROVED/** NOT APPROVED
5. Reports:
 - President - Meghan Rennick (Absent)
 - i. Review of correspondence / mail, if any:
 - NIL
 - Treasurer - Jackie Bennet
 - i. Report - In Appendices
 - Appendix A - Current Treasurer's Report
 - School Administration - Sue Anderson
 - i. Nil
 - AGLC Representative (Erin Nawrot)
 - i. Upcoming Casino - December 26-27, 2023!!!!
 - "Signup.com" suggested to be used to manage volunteering
6. New Business:
 - Playground
 - i. Can we have sections done before the major overhaul?
 - Basketball court - Perhaps
 - Soccer Field upgrades - Managed by the City of St. Albert
 - Have to be mindful of neighbouring properties.
 - Bus Driver Appreciation Day - May 1 (Erin C)
 - i. Erin N made the motion to purchase 10 Tim Hortons gift cards, each valued at \$5 for the 10 bus drivers of Ronald Harvey.
 - ii. **Approved** by majority support

7. Old Business:

- Outstanding school wish list items from 2021/22
 - i. ~~\$15 per child for teachers discretionary spending in their classroom. Similar to last year = \$6390~~ **COMPLETE - approved September 19, 2022**
 - ii. ~~Artist in residency (Rooney and Punyi) ask of \$5000 and the will cover the remainder - Tentatively approved when earned. Jackie to issue cheque in the amount of \$5000.~~ **COMPLETE - approved January 2023**
 - iii. \$1000 reserve fund
 - iv. ~~Addition: RHTV System~~
 - ~~Erin Nawrot made a motion to spend up to \$2000 to replace/ upgrade the RHTV system.~~
 - a. **COMPLETE - approved January 23**
- Staff appreciation Gifts
 - i. Administrative Professionals Day - April 26
 - 2 Admin Professional Staff and 2 Custodial Staff to be recognized
 - a. Kelsey H. made a motion to spend \$400 to allow Erin C. to purchase gifts for this, seconded by Erin F and approved by majority
 - i. **COMPLETE** - they look fantastic!
 - ii. Donna is currently on leave, bring one to her when she returns. Give one to Monica, who is filling in for Donna.

8. Fundraisers

- Hot Lunch Program (Healthy Hunger) - Erin Nawrot & Katie O'Reilly
 - i. May 2 - Taco Bell and Booster Juice
 - ii. May 16 - Jack's Burger Shack and Booster Juice
 - iii. May 30 - Mucho Burrito and Booster Juice
 - iv. June 13 - Taste of the Ukraine and Booster Juice
 - v. June 20 - DQ and Booster Juice
- Popcorn Days
 - i. May 3, 2023 is the next popcorn day \$2
- School Garden
 - i. **FIX THE SHED/ REPLACE THE SHED**
 - Jackie has the general info
 - She is going to find out more specific information such as
 - a. Are they built on Pressure treated skids?
 - b. What sort of foundation is required?
 - c. Do they offer delivery?
 - ii. Engage more volunteers:
 - Started a chat on WhatsApp
 - Schedule posts on the facebook page (Actioned to Erin Nawrot)
 - a. Large group right before school starts
 - b. Large group in the spring

- c. Weekly in the spring, summer and fall
 - iii. Apply through the city for the environmental initiative grant through the City of Albert (Actioned to Erin Nawrot)
- Spring Fling Dance Debrief
 - i. Raffles
 - Baskets
 - a. The donated item idea worked really well. Great participation and they were really well organised which made making the baskets easier.
 - b. Everyone was very excited about the raffle.
 - c. They were set up along the wall by the door which was a great location for them.
 - d. Total earning from the basket raffle: \$2620
 - Westjet
 - a. Our winner was Very Excited!
 - b. Kathie Zucht was the winner of the WestJet voucher.
 - c. Total Earnings from the WestJet Raffle: \$1830
 - ii. Entertainment DJ
 - Great experience.
 - Had to ask him a few times to turn the volume down.
 - iii. Photobooth
 - Huge Hit!
 - There was a constant line up the entire night.
 - Used the paper flowers by Jackie as the backdrop
 - iv. Decorations
 - Very spring themed! Decorations were great!
 - Kids loved the balloon arch that welcomed them as they came in.
 - v. Concession
 - Ran out of drinks a couple of times and had to go to Sobeys.
 - Pizza was a bit of a curfuffle. They were delivered and organized by class as they would be for a hot lunch. In this case, it would have been easier to just have all the same kind of pizzas together, which is what we ended up doing.
 - Lots of pizzas were not picked up and they were sold for \$5 a piece so they did not go to waste.
 - Next time, just buy pizzas and sell by the slice.
 - vi. Budget
 - We stayed within budget and made money from this event.
 - vii. Volunteers
 - [Volunteer sign up sheet](#)
 - Great engagement and volunteers for the event
- Easter Purdy's Debrief
 - Change Purdy's contact information

- Mother's Day - Erin Nawrot
 - i. Mothers Day Plants/ Baskets
 - ii. Evergreen Greenhouse out of Red Deer
 - iii. Ordering open on Healthy Hunger - May 9 Delivery

 - Father's Day
 - i. Wilhawk - Beef Jerky

 - End of Year Celebration - June 23, 2023
 - i. BBQ
9. Meeting Adjournment 8:24pm
- Motion made to Adjourn: Erin N
 - Seconded: Erin F

NEXT MEETING May 15, 2023 following the School Council Meeting

Appendix A - Treasurer's Report

Treasurer Report - April, 2023			
Opening Balance (August 31, 2022) - General Account			11,234.23
Fundraisers	Revenue	Expenses	Net
September Movie Night	1,339.75	609.36	730.39
Popcorn (Oct \$586.85, Nov \$409.25, Dec \$547.55, Feb \$557.70, Mar \$588.65, Apr \$518.75)	3,208.75	2,000.00	1,208.75
Bottle Return	241.05		241.05
Healthy Hunger (Sept \$884.35, Oct \$494.40, Nov \$788.65, Dec \$355.88, Jan \$419.55, Feb \$790.54, Mar \$474.03)	4,206.40		4,206.40
Halloween (eventbrite \$2218.00, 510.05 Cash from concession)	2,728.05	1,158.40	1,569.65
Bear Tracks (941 of buckets sold - \$35 from bounced cheque - \$680.62 swag/rewards)	28,230.00	16,155.06	12,074.94
Pointsetta Fundraiser	333.46		333.46
Spirit Wear	540.03		540.03
Valentines Cotton candy	893.10	708.75	184.35
Valentines Market	300.00		300.00
Spring Fling Dance (Expenses - Food \$530.62, DJ \$650, Balloons \$350, Décor \$156.44, Supplies \$76.30 Revenue Concession - \$\$\$)		1,763.36	- 1,763.36
Mothers Day Fundraiser			-
			-
			-
		Fundraisers Total	19,625.66
Distributions	Revenue	Expenses	Net
Teacher Appreciation (Cheque 1179)		423.00	- 423.00
\$15/student (field trips and supplies) (cheque 1178)		6,390.00	- 6,390.00
More Cheques		143.10	- 143.10
Staff Appreciation Lunch (Cheque 1189)		542.88	- 542.88
Artist in Residency (cheque 1191)		5,000.00	- 5,000.00
Kindness Week Staff Gifts (cheque 1193)		543.90	- 543.90
New TV equipment for RH TV (Cheque 1195)		2,000.00	- 2,000.00
Admin/Custodial Appreciation day gifts (cheq 0005)		400.00	- 400.00
			-
Insurance		144.56	- 144.56
Bank Fees (\$1.95 per month)		13.65	- 13.65
		Distributions Total	- 15,601.09
Current Balance - General Account			15,258.80
Current Balance - Casino Account			4,070.00
50/50 Christmas Concert			\$1,450
Raffle Baskets - Spring Fling (deposited on April 18th)			\$2,620
West Jet Raffle			