

# Ronald Harvey School

## Development Society Meeting

### Minutes

Monday, March 20, 2023 following the school council meeting

1. Call Meeting to Order at 7:49 pm by Megan R.
  - o **Quorum has/** has not been met as per the bylaws.
2. Approval of the February 21, 2023 Development Society Meeting Minutes:
  - o Motion to Approve: Kelsey H.
  - o Seconded by: Erin F.
    - i. **APPROVED/** NOT APPROVED
3. Additions to today's Development Society Meeting Agenda:
  - o nil
4. Approval of today's (March 20, 2023) Development Society Meeting Agenda:
  - o Motion to Approve: Erin F.
  - o Seconded by: Kelsey H.
    - i. **APPROVED/** NOT APPROVED
5. Reports:
  - o President - Meghan Rennick
    - i. Review of correspondence / mail, if any:
      - A few emails coming in with questions about the Spring Fling dance
  - o Treasurer - Jackie Bennet
    - i. Report - In Appendices
      - Appendix A - Current Treasurer's Report
  - o School Administration (Sue Anderson - absent)
    - i. Kelly has requested we change next month's meeting date to Monday, April 24 as both he and Sue will be away at a conference. Nobody had any issue with this so we have changed the meeting.
  - o AGLC Representative (Erin Nawrot)
    - i. Upcoming Casino - December 26-27, 2023!!!!
6. New Business:
  - o nil
7. Old Business:
  - o Outstanding school wish list items from 2021/22
    - i. ~~\$15 per child for teachers discretionary spending in their classroom. Similar to last year = \$6390~~ **COMPLETE - approved September 19, 2022**
    - ii. ~~Artist in residency (Rooney and Punyi) ask of \$5000 and the will cover the remainder Tentatively approved when earned. Jackie to issue cheque in the amount of \$5000.~~ **COMPLETE - approved January 2023**

- iii. \$1000 reserve fund
- iv. ~~Addition: RHTV System~~
  - ~~Erin Nawrot made a motion to spend up to \$2000 to replace/ upgrade the RHTV system.~~

**a. COMPLETE - approved January 23**

- Staff appreciation Gifts
  - i. Administrative Professionals Day - April 26
    - a. 2 Admin Professional Staff and 2 Custodial Staff to be recognized
    - Kelsey H. made a motion to spend \$400 to allow Erin C. to purchase gifts for this, seconded by Erin F and approved by majority

8. Fundraisers

- Hot Lunch Program (Healthy Hunger) - Erin Nawrot & Katie O'Reilly
  - i. March 21 - Mary Browns Chicken and Booster Juice
  - ii. April 4 - Boston Pizza and Booster Juice
- Popcorn Days
  - i. April 5, 2023 is the next popcorn day
- School Garden
  - i. FIX THE SHED/ REPLACE THE SHED
  - ii. Engage more volunteers:
    - Schedule posts on the facebook page (Actioned to Erin Nawrot)
      - a. Large group right before school starts
      - b. Large group in the spring
      - c. Weekly in the spring, summer and fall
  - iii. Apply through the city for the environmental initiative grant through the City of Albert (Actioned to Erin Nawrot)
- Spring Fling Dance
  - i. Spring fling - April 14 (6:00-9:00)
    - Raffle Update (Erin F)
      - a. items seem to be coming in, Kelly will send another reminder with the individual posters to each grade level. Plan is to sift and sort what comes in and combine baskets if we need to.
        - i. deadline has been extended slightly to April 6
      - b. Erin F. requested some funds to purchase supplies to assemble them (baskets, cellophane etc.). Motion to release up to \$200 for basket assembly supplies made by Amanda A.
        - i. seconded by Kelsey H.
        - ii. approved by majority
    - Entertainment (DJ) Update (Kelly H)

- a. found us a DJ! Cost is \$650, request for Development Society to pay. Motion to cover this expense made by Megan R.
        - i. seconded by Kelsey H.
        - ii. approved by majority
    - Photobooth Update (Sue A)
      - a. this has been purchased and is ready to go
        - i. do we need to purchase props or backgrounds to make this more fun?
        - ii. we will need to supply volunteers to run this for the Spring Fling
    - Decorations Update (Meghan R)
      - a. very little has been purchased so far
      - b. we will need some tables and chairs, Kelly will check if there are any available to borrow through the school division
      - c. will need napkins, tablecloths and some centrepieces (Costco flowers and donated vases perhaps?)
    - Concession (Erin N)
      - a. Pizza 73 ordering is open on healthy hunger!
    - Budget update (~~\$1650~~ \$2500)
      - a. New budget of \$2500 reflects the approved addition of DJ and raffle basket funds
  - ii. [Volunteer sign up sheet](#) has been created and shared via Facebook page
- Easter/ Spring - Meghan
  - i. Purdy's
    - surpassed the \$2500 goal and sold \$3445 of product, resulting in a \$904.45 profit
    - will be delivered to Megan's house by April 2, pick up will be at the school on April 4 (3:00-5:00) and April 5 (12:00-2:00)
- Mother's Day - Erin Nawrot
  - i. Mothers Day Plants/ Baskets
  - ii. Evergreen Greenhouse out of Red Deer
  - iii. Ordering open on Healthy Hunger - May 9 Delivery
9. Meeting Adjournment 8:41 pm
- Motion made to Adjourn: Megan R.
  - Seconded: Erin C.

**NEXT MEETING ~~April 17, 2023~~ April 24, 2023 following the School Council Meeting**

## Appendix A - Treasurer's Report

Treasurer Report - February, 2023			
Opening Balance (August 31, 2022) - General Account			11,234.23
<b>Fundraisers</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Net</b>
September Movie Night	1,339.75	609.36	730.39
Popcorn (Oct \$586.85, Nov \$409.25, Dec \$547.55, Feb \$557.70)	2,101.35	1,675.00	426.35
Bottle Return	241.05		241.05
Healthy Hunger (Sept \$884.35, Oct \$494.40, Nov \$788.65, Dec \$355.88, Jan \$419.55))	2,942.83		2,942.83
Halloween (eventbrite \$2218.00, 510.05 Cash from concession)	2,728.05	1,158.40	1,569.65
Bear Tracks ( 941 of buckets sold - \$35 from bounced cheque - \$680.62 swag/rewards)	28,230.00	16,155.06	12,074.94
Pointsetta Fundraiser	333.46		333.46
Spirit Wear	540.03		540.03
Valentines Cotton candy	893.10	708.75	184.35
Valentines Market	300.00		300.00
			-
			-
			-
			-
		Fundraisers Total	19,343.05
<b>Distributions</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Net</b>
Teacher Appreciation (Cheque 1179)		423.00	- 423.00
\$15/student (field trips and supplies) (cheque 1178)		6,390.00	- 6,390.00
More Cheques		143.10	- 143.10
Staff Appreciation Lunch (Cheque 1189)		542.88	- 542.88
Artist in Residency (cheque 1191)		5,000.00	- 5,000.00
Kindness Week Staff Gifts (cheque 1193)		543.90	- 543.90
New TV equipment for RH TV (Cheque 1195)		2,000.00	- 2,000.00
			-
Insurance		144.56	- 144.56
Bank Fees (\$1.95 per month)		13.65	- 13.65
		Distributions Total	- 15,201.09
<b>Current Balance - General Account</b>			<b>15,376.19</b>
<b>Current Balance - Casino Account</b>			<b>1,450.00</b>
50/50 Christmas Concert			\$1,450
Cheques still to be deposited (#1184 \$83.96, #1185 \$82.48)			
Current balance \$15,542.63 - \$166.44 = \$15,376.19 of cheques still to be withdrawn	\$15,376.19	Difference	0